

EMPLOYMENT OPPORTUNITY

DEPUTY CLERK – CITY OF OWOSSO. Under the supervision of the City Clerk, performs a wide range of administrative, educational, and clerical tasks related to voter registration, elections, and overall department operations. Job requires an associate's degree and four years of clerical experience. Hourly rate starting at \$27.25/hour with excellent fringe benefits (medical, dental, vision, paid time off, life insurance, 401(a), etc.). This position works Monday - Friday, 9am-5pm, with an hour unpaid lunch. Job description and application available at <http://www.ci.owosso.mi.us/Departments-Services/Human-Resources>. Applications must be returned to the HR Office, City of Owosso, 301 W. Main St., Owosso, MI 48867; fax 989-725-0526 or emailed to: hr@ci.owosso.mi.us by Friday, February 28 at 4:30pm. The City of Owosso is an Equal Opportunity Employer.